

Document List for Applying for Cross-boundary Schemes

“Northbound Travel for Hong Kong Vehicles”

Required Documents	New Application	Renewal
1. Applicant - Hong Kong Identity Card (Front page)	✓	✓
2. Applicant - Hong Kong Identity Card (Back page)	✓	✓
3. Applicant - Mainland Travel Permit for Hong Kong and Macao Residents (i.e. Home Return Permit) (Front page)	✓	✓
4. Applicant - Mainland Travel Permit for Hong Kong and Macao Residents (i.e. Home Return Permit) (Back page)	✓	✓
5. Vehicle Registration Document	✓	✓
6. Certificate of Roadworthiness for the vehicle (if applicable)	✓	✓
7. Designated driver 1 - Hong Kong Identity Card (Front page) (if applicable)	✓	✓
8. Designated driver 1 - Hong Kong Identity Card (Back page) (if applicable)	✓	✓
9. Designated driver 1 - Mainland Driving Licence (Front page)	✓	✓
10. Designated driver 1 - Mainland Driving Licence (Side page)	✓	✓
11. Designated driver 1 - Travel document for entering Mainland (Front page) (if applicable)	✓	✓
12. Designated driver 1 - Travel document for entering Mainland (Back page) (if applicable)	✓	✓
13. Designated driver 1 - Visa/ Endorsement (if applicable)	✓	✓
14. Designated driver 1 - Declaration for the Designated Drivers (if applicable)	✓	
15. Designated driver 2 - Hong Kong Identity Card (Front page) (if applicable)	✓	✓
16. Designated driver 2 - Hong Kong Identity Card (Back page) (if applicable)	✓	✓
17. Designated driver 2 - Mainland Driving Licence (Front page) (if applicable)	✓	✓
18. Designated driver 2 - Mainland Driving Licence (Side page) (if applicable)	✓	✓
19. Designated driver 2 - Travel document for entering Mainland (Front page) (if applicable)	✓	✓

20. Designated driver 2 - Travel document for entering Mainland (Back page) (if applicable)	✓	✓
21. Designated driver 2 - Visa/ Endorsement (if applicable)	✓	✓
22. Designated driver 2 - Declaration for the Designated Drivers (if applicable)	✓	

Note 1: When submitting an online application, applicants are required to submit colour copies of the documents (digital files).

Note 2: Eligibility of renewal application:

- (i) The applicant remains unchanged;
- (ii) The vehicle remains unchanged (including the Hong Kong Registration Mark, colour and Chassis Number / V.I. Number, etc.);
- (iii) Designated drivers remain unchanged (including the number of designated driver(s) and the Hong Kong Identity Card No. of the designated driver(s); and
- (iv) The electronic vehicle licence issued by the Mainland authorities remains valid.

Starting from 14 May 2024, the Transport Department will issue emails by phase to holders of “Northbound Travel for Hong Kong Vehicles” CRP that expires in or after July 2024 to invite permit holders to submit renewal applications. After receiving the invitation emails from the TD, eligible applicants for renewal of the “Northbound Travel for Hong Kong Vehicles” may submit renewal applications on the designated website within the allotted designated application period specified in the invitation email.

Note 3: If the applicants for the renewal of “Northbound Travel for Hong Kong Vehicles” fail to meet any of the above criteria under “Eligibility of renewal application”, they are required to re-participate in the computer ballot and submit applications for “Northbound Travel for Hong Kong Vehicles” in the form of a new application within the allotted designated period.

Note 4: In case the CRP is lost or damaged, applicants may apply for a duplicate of the CRP. Application of CRP duplicate should be made by applicants in person/ by an agent, who is authorised in writing and should be submitted to the Cross Boundary Unit of the Transport Department (Room 501, 5/F, Harbour Building, 38 Pier Road, Central, Hong Kong). Upon submission of the application, applicants are required to also return the damaged CRP or a report of lost property issued by the Hong Kong Police Force. The application fee is HK\$86. Moreover, as the approval “Northbound Travel for Hong Kong Vehicles” (August 2024 Version)

letter and the CRP are issued as one document, if an applicant applies for a duplicate of the approval letter, he/ she are required to apply for a CRP duplicate and should adhere to the aforementioned procedures and charge applicable to obtaining a CRP duplicate.

Cross Boundary Unit
Transport Department
(August 2024 Version)